

Job Opportunity

March 30, 2006

With CDA
it's not just
another job
it's a career!

**Free Parking & Easy
Freeway Access.**

Please refer to
CDA8 #0506-651-002
on your application.

Applications will be
accepted until FILLED.

All applications will be
screened and only the
most qualified will be
interviewed

E-mail your application
and resume to:
careers@aging.ca.gov
or

for more information go online
to:

[http://](http://www.aging.ca.gov/html/jobs/career_opportunities.html)

[www.aging.ca.gov/html/
jobs/
career_opportunities.html](http://www.aging.ca.gov/html/jobs/career_opportunities.html)
or

mail your information to the
address below:

**CALIFORNIA DEPARTMENT
OF AGING
HUMAN RESOURCES**

1300 National Drive,
Ste 200
Sacramento, CA 95834

TDD 1-800-735-2929

(916) 419-7525

(916) 928-2269



**APPLY NOW
CLICK HERE!**

**Associate Governmental
Program Analyst and Staff
Services Analyst may apply.
Two (2) positions available.**

Associate Budget Analyst

Permanent Full-Time Position

Salary: \$4,111.00 - \$4,997.00

AN EXCITING ANALYTICAL JOB THAT PROVIDES
YOU WITH GREAT LEARNING OPPORTUNITIES
AND HIGHLY TRANSERRABLE SKILLS.

The California Department of Aging
(CDA) Budget Office (**great team
environment, experienced staff,
and rare overtime**) is looking for
persons with good analytical and
communication skills and an interest in
and/or knowledge of the state budget
process.

IF YOU WANT TO JOIN A **DYNAMIC TEAM
ENVIRONMENT** AND **PLAY A KEY ROLE** IN A
DEPARTMENT BY PROVIDING FISCAL SUPPORT
FOR PROGRAMS THAT BENEFIT SENIORS AND
ADULTS WITH DISABILITIES, WE ENCOURAGE
YOU TO APPLY.

PROGRAM:

Under the direction of the Budget Officer/Team Coach, the budget analyst is responsible for administration and development of the Department's budget and fiscal support functions related to assigned programs.

DUTIES INCLUDE BUT ARE NOT LIMITED TO:

- Analyze the need for and application of resources
- Prepare status reports
- Forecast future funding availability
- Assist in the preparation of the Department's budget and budget change proposals
- Review legislation
- Review and approve purchase requests and prepare funding allocations

The California Department of Aging is committed to providing equal opportunity to all regardless of race, color, creed, national origins, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

